



LoopIn – A Social & Collaborative Portal

2016

V.1

Are You Faced With These Challenges?

ATTRITION



Employees quit as they are not happy with:

- Remuneration
- Career Growth
- Company Culture

COMPLIANCE



Policies and procedures need to be shared with employees, as mandated by law.

MANUAL PROCESSES



HR processes often involve a lot of manual work.
Do you communicate primarily over emails?

EMPLOYEE QUERIES



Employee grievances and queries are often recurrent in nature.
How do you address them?

TRAINING



Training requirements & Knowledge Management are key aspects that need to be managed by the HR team.



LoopIn can help you overcome all these challenges!

What Is LoopIn?

- An out-of-the-box social and collaborative platform
- Connects people and helps them share information
- Can be used for onboarding within an organization from offer acceptance stage till exit
- Different from regular HRMS Systems where the HR post information and the employees read it
- Members can participate, give their views in the form of polls, surveys and feel more involved
- Empowers people to actively participate in dialogue with peers
- Helps build a happier and more effective environment

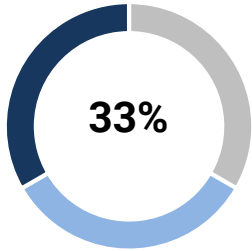
ONBOARDING

COLLABORATION

KNOWLEDGE SHARING

New hires connect most with the company during onboarding.

Correlation between their work and organizational values and culture will boost employee longevity.



One third new hires quit within 6 months of joining. Companies are constantly investing in improving their onboarding processes for this reason. Are you?

Employee Life Cycle

1 Pre-boarding

2 Onboarding

3 Younglings

4 Explorer

5 Enlightened

6 Mentor

7 Separation



Stage 1 – Pre-boarding



Engage prospective employees from the day they get their offer letter with a dedicated section in LoopIn. Make them feel 'involved' from an early stage.

Core Values and Vision

Work Culture

Employee Testimonial

Stage 2 - Onboarding



It can be hard for a new recruit to absorb all the information being shared with him about the organization, policies and procedures. Make the onboarding process easy for you and your employees through LoopIn.

Personalized Starter Kit

Policies

Documents Required

FAQs

Role and Reporting Manager



Once the recruit has started to settle in, he wants to connect with his team members and vice versa, and learn more about his work. Enable him to connect and learn more about your organization through LoopIn.

Organization & HR Announcements

Profile

Directory

Status Updates

New Recruit Announcements



Now that the employee has become familiar with the work environment, he is more at ease. With LoopIn, inspire him to discover and know more about the organization as he settles down.

Group Chat

Gallery

Private Message

Blogs

Birthday Calendar

Stage 5 - Enlightened



At this stage, the employee is well equipped to share his knowledge, while collaborating better with his team members. Encourage him to share ideas and provide feedback to the organization through LoopIn.

Referral

Forums

Wikis

Document Sharing



Once an employee becomes a Subject Matter Expert, you can leverage his knowledge by having him mentor his peers and other team members. He can share ideas and provide feedback to the organization through LoopIn.

Micro-sites

Suggestions & Feedback

CEO Speak

Stage 7 - Separation

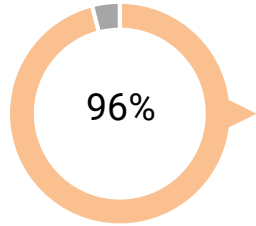


Resignation is a stressful time. Offer your employee greater transparency with regards to the status of his resignation & final settlement.

Resignation Formalities

Handover Process

Final Settlement



96% Executives cite lack of collaboration or ineffective communications as the main source of workplace failures (Salesforce).



28 hours a week is spent writing emails, searching for information and internal collaboration (McKinsey)

- An ideal portal for two way communication
- Have a more interactive group through features like chats, blogs, polls, micro-sites etc.
- Users can share updates, post comments, upload files, add hashtags etc.
- Interface similar to Facebook, easy to use
- Information will no longer be scattered over emails, WhatsApp, SMS etc. LoopIn can be your one-stop-shop for your communication needs.

Knowledge Sharing

- The overload of data is making knowledge management and sharing critical.
- When employees quit, they take knowledge along
- Encourage teams to share accumulated knowledge
- Create a repository for members to read at their convenience
- Knowledge sharing helps enhance organizational efficiency



Key Features

- Forums
- Document Sharing
- Calendar
- Micro-sites
- Blogs
- Status Updates and Private Messages
- Activity Stream
- Profiles
- Employee Directory
- Online Chat
- Birthday Reminders
- Polls
- RSS Feed
- Notifications
- Unified Search
- Pre-boarding
- On boarding of New Recruits
- Employee Feedback
- CEO Speak
- In-house Publications
- Photo and Video Gallery
- Announcements
- Governance Zone
- About the Organization

Collaboration Platform



An affordable, easy to use solution with no vendor lock in

Lets employees converse in a language familiar to them and collaborate better



Required information available at a click, helps employees improve efficiency

Reduce attrition. Employees engaged with their organization stay longer



Replace emails with announcements on the portal, save time and bandwidth

Stay compliant by sharing policies and procedures mandated by law



Thank You!



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